



YUKON HERITAGE TRAINING FUND

HTF APPLICATION FORM GROUP

PART A: TRAINING INFORMATION

Training Title:

Training Provider:

Training Dates:

Training Location:

PART B: APPLICANT INFORMATION

Applicant Name:

Contact Name:

Contact Position:

Mailing Address:

Phone:

Fax:

Email:

Total Project Budget:

Funding Request:

Does your group (applicant) operate in the Yukon?

NO

YES

Is your group a first-time applicant to HTF?

NO

YES

If no, has your group received HTF funding within the last year?

NO

YES

Does your group have any reports or debts owing to the fund?

NO

YES

Does your group currently engage in the work of a heritage sector?

NO

YES

If no, identify the sector to which your group belongs:



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PART C: WRITTEN PROPOSAL

1. Describe the proposed training, including the qualifications of the proposed training provider(s).

2. Describe the benefits that will result from this training.

3. Describe how this training supports the purpose and expected outcomes of the Fund.



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4. Describe how your group identified a need for this training.

5. Describe how trainees will be identified. If trainees have already been identified, please list them.

6. If this training will take place outside the Yukon, or you intend to engage a trainer from outside the Yukon, please explain why your group is not pursuing local training/trainers.

7. If this application includes transportation and/or travel costs, please outline all travel plans, including dates and mode(s) of transportation.



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PART D: APPLICATION CHECKLIST

- Complete application form
- Complete budget
- Letter(s) of support
- Written explanation of request for early evaluation (if applicable)

PART E: AFFIRMATION

I affirm that the statements in this application and in all further submissions in regard to this application are, to the best of my knowledge, true and correct, and that I am authorized to act on behalf of the applicant. I submit that, to the best of my knowledge, all aspects of this proposed project will be in compliance with existing municipal, territorial, and federal codes, guidelines, and laws, and I agree to abide by the various acts and policies governing the programs of the Fund. I understand that the information provided in this application, my final report, and any related correspondence with the Fund may be shared with the Government of Yukon.

Authorized Signature

Date

Please submit your complete application package to:

HTF, c/o Yukon Historical & Museums Association
3126 Third Avenue, Whitehorse YT, Y1A 1E7

E-mail: info@heritageyukon.ca

Tel: (867) 667-4704

Fax: (867) 667-4506